



## Application for Employment

### Guest Services

Lake Superior Zoological Society

7210 Fremont Street

Duluth, MN 55807

218-730-4500

[www.lszooduluth.org](http://www.lszooduluth.org)

Name \_\_\_\_\_  
First Middle Last

Current Address \_\_\_\_\_  
Street City State Zip

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Position applied for: \_\_\_\_\_

Referral Source:  Zoo Web Site  School Job Board  MN Works  Employee Referral  Other

The Lake Superior Zoo is open on weekends, most holidays and some evenings throughout the year.  
Availability:

Full time  Part time  Temporary (Seasonal)  Permanent

Date available to begin work: \_\_\_\_\_ Desired compensation: \_\_\_\_\_

Are you of legal age to work?  Yes  No

Are you legally eligible for employment in the USA?  Yes  No

### Employment History

Provide information for current and past employers, starting with the most recent. Include military and volunteer service.

#### Work Experience 1

Company/Institute Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Dates Attended (MM/YY-MM/YY): \_\_\_\_\_

Position Title and Primary Responsibilities: \_\_\_\_\_

Supervisor \_\_\_\_\_ May We Contact? \_\_\_\_\_

Wage: \_\_\_\_\_ Reason For Leaving: \_\_\_\_\_

**Work Experience 2**

Company/Institute Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Dates Attended (MM/YY-MM/YY): \_\_\_\_\_

Position Title and Primary Responsibilities: \_\_\_\_\_

Previous Supervisor \_\_\_\_\_ May We Contact? \_\_\_\_\_

Wage: \_\_\_\_\_ Reason For Leaving: \_\_\_\_\_

**Work Experience 3**

Company/Institute Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Dates Attended (MM/YY-MM/YY): \_\_\_\_\_

Position Title and Primary Responsibilities: \_\_\_\_\_

Supervisor \_\_\_\_\_ May We Contact? \_\_\_\_\_

Wage: \_\_\_\_\_ Reason For Leaving: \_\_\_\_\_

**Work Experience 4**

Company/Institute Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Dates Attended (MM/YY-MM/YY): \_\_\_\_\_

Position Title and Primary Responsibilities: \_\_\_\_\_

Supervisor \_\_\_\_\_ May We Contact? \_\_\_\_\_

Wage: \_\_\_\_\_ Reason For Leaving: \_\_\_\_\_

**Education**

Institution: \_\_\_\_\_

Degree/Certificate Attained: \_\_\_\_\_

Are you currently in school? \_\_Yes \_\_No

Describe any other training or education:

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List below the experience you have in each area. Please include how you gained this experience.

**Customer Service:**

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**Cash Handling:**

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**Retail Sales:**

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**Food Service:**

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**Computer Experience:**

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**Current Availability (Please list hours you are available to work)**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

**Availability June-Labor Day (please list hours you are available to work)**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

How many hours are you hoping to work at the zoo? \_\_\_\_\_

When does your school year end? \_\_\_\_\_

Are you planning to take summer classes? \_\_Yes\_\_No

Are you available to work through Labor Day? \_\_Yes\_\_No

## Required Hours and Availability

### Hours of Operation

**May 1 – October 31** :

Monday – Thursday: 10:00 a.m. - 5:00 p.m.

### Hours of Operation

**November 1 – April 30**

Daily: 10:00 a.m. – 4:00p.m.

Staff are required to be available one hour before open, and one hour after we close.

The zoo is closed New Year's Day, Thanksgiving Day and Christmas Day.

Average work week – 15 to 35 hours

**All staff are required to work weekends, holidays and special events.**

**Due to the nature of peak season, seasonal workers are only allowed to request two weekend days off per month, and will not be allowed time off for holidays or holiday weekends**

**Here at the Lake Superior Zoo, we believe in treating all life with dignity, compassion and respect. As a team we honor integrity, responsibility and commitment. We are strongly dedicated to our mission of facilitating understanding between people and the Earth, and conserving the environment. Our actions embody these concepts so that we may cultivate positive change in the world.**

**Please read and acknowledge your acceptance of these terms by signing your name and dating this application below:**

The facts set forth in my application for employment are true and complete. I understand that false statements on this application shall be considered cause for refusal of or separation from employment. I authorize investigation of all statements and matters contained in the application. I authorize all my previous employers or other persons having information concerning my record or me to report such information to the Lake Superior Zoological Society (LSZS). I release the LSZS and any person providing information to the LSZS from all claims or liabilities whatsoever in connection with making such investigation or making such disclosures.

I understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. I understand and agree that my employment is "at will" and can be terminated by either party, with or without notice, at any time, for any reason.

I understand that if I am hired, I will be expected to be available to work weekends, holidays and evenings.

Signature\_\_\_\_\_Date\_\_\_\_\_